

**SECRET***Office Memorandum* • UNITED STATES GOVERNMENT

TO : C/Plans and Policy Staff

DATE: 11 May 1955

FROM : C/Junior Officer Training Program

SUBJECT: Weekly Activity Report #19  
4-10 May 1955A. SIGNIFICANT ITEMS

1. Chief/JOTP met with DTR, Dr. Tietjen, and [ ] to discuss medical standards for the JOT Program, the problems involved in granting Full Duty/General clearance for JOT's, and matters concerned with bringing candidates to Headquarters for pre-employment medical examinations and interviews as authorized by the Director of Personnel 3 September 1954. (Ref. Weekly Activity Report #37, 15 September 1954) It is hoped that a better understanding of all of these matters has been achieved.

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2. Processing of the second group of candidates for the JCD Program has been completed. Three candidates were selected for the Program. The cases of several others who were considered to be very desirable Agency employees were either postponed or recommended for Senior Career Development Programs. At the meeting of the selection committee suggestions were made to improve the interpretation of the Program to the offices and supervisors, to differentiate between purposes of the JCD and the CD Program, and to modify certain aspects of the assessment procedure.

3. The JOT softball team, who have been christened the "JOES," took the "Mesons" by the score of 15 to 5 in their first battle for the championship of the Potomac Recreation League. Games are scheduled for every Thursday evening at 1900 on the Polo Field to the South of Quarters Eye.

B. NORMAL ACTIVITIES

1. Meetings on the subjects indicated were held with: Messrs. [ ] Staff D [ ] assignment); [ ] EE (overseas assignment for [ ] and also placement of [ ] clearance); and [ ] SE/G [ ] case).

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2. [ ] were assessed.

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3. [ ] is taking the Advanced Counterespionage Course.

4. [ ] is taking the Clandestine Services Review Course.

5. After prolonged administrative maneuvering [ ] has been assigned for on-the-job training to EE/[ ] This is the assignment which he preferred after numerous discussions with various Desk Chiefs. It is hoped that the difficulties involved in his placement will not be repeated in future cases. A meeting with [ ] to resolve these problems has been called.

6. Personal interviews were held with the following JOT's:

[ ]

7. Interviews were held with six JOT candidates. Four JOT candidates were invited to Washington for pre-employment medical examinations; three of this number are to be tested. One candidate was rejected. Requests for true personnel actions were submitted on four candidates [ ]

[ ]

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